



# Williton Bowling Club

*(Affiliated to Bowls England and Somerset Bowls Association)*

PRIVATE GREEN AND CAR PARK  
CATWELL, WILLITON, TAUNTON  
SOMERSET TA4 4PF  
Tel: (01984) 633166

## Club Rules and Constitution

### Rule 1. NAME OF THE CLUB

The Club shall be known as Williton Bowling Club, situated at Catwell, Williton, hereafter to be referred to as "The Club" and shall be affiliated to Bowls England and Somerset Bowls Association.

### Rule 2. OBJECTIVES OF THE CLUB

The Club is a non-profit making organisation with the aim to foster and promote the sport of lawn bowls at all levels providing opportunities for recreation, competition and social activities.

### Rule 3. MEMBERSHIP

- a. The Club shall be a MEMBER'S CLUB. Membership of The Club shall be open to any person, regardless of race, age, gender, sexual orientation, religious belief, or ability, who completes a membership application form and pays the relevant subscription fee as determined by The Club.
- b. Applicants can join The Club as playing or social members at the discretion of the management committee. The name and address of an applicant with the names of the proposer and seconder, the latter two members being adult playing members of The Club. Applications must be handed to the secretary. New member applications to be brought to the committee accepted/rejected within two weeks of the secretary receiving the application of membership. The secretary will notify applicants of the decision made by the committee within 2 weeks of the decision being made.
- c. All new members will be notified of The Club rules via email upon acceptance of membership by the secretary.
- d. There will be five categories of members life, full, youth (those under 21 on opening day), junior (those under 18 on opening day) and social.
- e. Recommendation of life membership in recognition of exceptional service or generosity to The Club may be made to the secretary. Recommendations must be submitted to the committee and, if approved by them, will be considered at the next general meeting.
- f. Social members may enjoy all the amenities of The Club (excluding the use of the green) but shall not vote at any meeting of The Club.
- g. A list of members will be sent to all committee members and a copy will be behind the bar available to members on request.
- h. The dress code on the green will only apply to club/county matches/competitions. Roll ups - casual dress code. Evening matches grey bottoms, the approved club coloured shirt. Afternoon/weekend matches and certain formal occasions white bottoms and approved club coloured shirt. Flat sole shoes to be worn at all times while on the green.
- i. When marking a club competition casual dress code. When marking a county/national competition grey bottoms and approved club coloured shirt. All markers to always remain impartial, regardless of relationship to players.

#### **Rule 4. MANAGEMENT**

- a. The affairs of The Club in all matters not in these rules shall be managed by the management committee of The Club.
- b. The management committee shall consist of: the president (non-voting), chairperson, secretary, minute secretary (non-voting) ladies' and men's captains (or vice captains if captains unavailable) match secretary, treasurer, county delegate, greens committee lead.  
One other member will be elected at the AGM to become part of the committee. Four members shall constitute a quorum.
- c. All committee roles are electable annually.
- d. The management committee shall have the power to fill vacant committee roles or choose to create sub committees.
- e. The Club will follow Bowls England guidelines and procedures in the case of any disciplinary brought against a member of The Club.

#### **Rules 5. TRUSTEES**

- a. Trustees- who shall be four in number, shall be appointed from time to time as necessary by the members of The Club in a general meeting. A trustee shall hold Office during his/her life or until his/her resignation to the secretary, giving three months notice in writing or until a resolution removing him/her from Office. This shall have been passed by a majority comprising two-thirds of those present and voting at a general meeting. The trustees shall in all matters act (subject to suitable indemnity) in accordance with the directions of the management committee.
- b. The property of The Club shall be vested in the trustees.
- c. All trustees must register with HMRC and be reviewed annually.

#### **Rule 6. ANNUAL GENERAL MEETING**

- a. The AGM of all members of The Club shall be held to receive the reports from officers and audited accounts, appoint the management committee and auditor and deal with notices of motion and other items listed on the agenda given with the notice of the meeting; there shall be no other business than the aforementioned items dealt with at the AGM.
- b. Twenty five percent of playing members shall constitute a quorum.
- c. Decisions will be made by a simple majority.
- d. The AGM shall be held before November 30th each year
- e. The secretary shall give to each member at least 14 days notice of the AGM and such notice shall include an abbreviated version of the audited accounts. notices of motion and nominations for members of the management committee should be handed to the secretary before the last Saturday in October.

#### **Rule 7. EXTRAORDINARY GENERAL MEETING**

An EGM may be called at any time by a request signed by 7 members. The reason for the request must be stated and this subject ONLY may be discussed at the meeting. The secretary must call the EGM within 28 days of the request being made to him/her; but the meeting may not be called 28 days before or after the date of the AGM.

#### **Rule 8. SUBSCRIPTIONS**

- a. The annual subscriptions of the various categories of the members and green fees shall be decided at the AGM of The Club.
- b. the management committee may, at its discretion, reduce the subscription for beginners and for new members joining after the start of the season.
- c. Subscriptions are payable to the treasurer on or before open day each year.

#### **Rule 9. FIXTURES**

Fixture lists will be arranged by the match secretary.

## **Rule 10. COMPETITIONS**

- a. Except where varied by domestic club rules, all competitions shall be played in accordance with “The Laws of The Sport of Bowls” and Bowls England.
- b. A competition sub-committee shall arrange draws, allocate handicaps and act as the final arbiter in any dispute.

## **Rule 11. VISITORS**

- a. Visitors may be admitted to the Club for the purpose of playing bowls; they must sign the visitors book and pay the appropriate green fee.
- b. All such visitors and members of visiting teams playing bowls, and their bona fide guests, shall be entitled to all amenities and intoxicating liquor may be sold to such persons by or on behalf of The Club for consumption on the premises.

## **Rule 12. FRIENDS**

- a. Members may introduce a friend or friends to the privileges of The Club but each friend shall be restricted to five visits during any one season. The visitors book must be signed on each occasion.
- b. No member introducing friends shall permit them to purchase intoxicating liquor.

## **Rule 13. INTOXICATING LIQUOR**

- a. The purchase for The Club and supply by The Club of intoxicating liquor shall be managed by and be under the control of the management committee. They shall keep an account of all purchases and receipts and at every AGM present a financial statement for the preceding year.
- b. Bar may be open daily for the sale of intoxicating liquor at such hours (subject to the provisions of the licensing act) as the management committee may from time to time approve.
- c. No person can receive any commission, percentage or financial benefit at The Club’s expense concerning the purchase of alcohol by The Club or any financial benefit from the supply of alcohol by or on behalf of the The Club to members or guests.

## **Rule 14. DISPLAY OF CLUB RULES**

A copy of The Club rules shall be available to members upon request.

## **Rule 15. LEGISLATION**

The Club shall comply with all legal obligations with regard to:

- anti-doping
- safeguarding
- children and vulnerable adults
- discrimination/ equal opportunities and human rights
- health and safety
- insurance and indemnification
- whistleblowing

As per BE regulations

## **RULE 16. DISSOLUTION OF THE CLUB**

- a. if, at any general meeting of The Club, a resolution be passed for the calling of the dissolution of The Club, a meeting with all trustees must be convened and the secretary shall immediately convene a special general meeting to be held not less than a month thereafter to discuss and vote on the resolution.
- b. if, at the special general meeting the resolution is carried by at least two-thirds of the members present and with the agreement of the trustees, the committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of The Club and discharge all debt and liabilities of The Club.

c. if, upon the winding up or resolution of The Club, the remains, after the satisfaction of its debts and liabilities any property whatsoever, the same shall not be paid or distributed amongst members of The Club

d. upon dissolution of The Club the committee shall give or transfer the net assets remaining to one or more of the following:

- to another club(s) with similar sports purposes and/or

- to another club with similar sports purposes which is a registered CASC

Refer to Appendix F: Bowls England CASC Guideline Note

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